

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

**MEETING TO BE HELD ON THURSDAY 25 OCTOBER 2012 FROM 10AM IN THE
C J BOND ROOM, CLINICAL EDUCATION CENTRE, LEICESTER ROYAL INFIRMARY**

AGENDA

Please take papers as read

Item no.	Item	Paper ref:	Lead	Discussion time
1.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 1-13).			-
2.	APOLOGIES FOR ABSENCE AND WELCOME To receive apologies for absence, including Dr A Tierney, Director of Strategy. To welcome the Divisional Director, Planned Care to the meeting.	-	Chairman	-
3.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
4.	CONFIDENTIAL MINUTES Confidential Minutes of the 27 September 2012 meeting. <i>For approval</i>	A	Chairman	10am – 10.02am
5.	MATTERS ARISING Confidential matters arising from the 27 September 2012 meeting. <i>For approval</i>	B	Chairman	10.02am – 10.04am
6.	REPORTS FROM THE DIRECTOR OF FINANCE AND BUSINESS SERVICES	C – C3	Director of Finance and Business Services	10.04am – 10.24am
7.	REPORTS FROM THE INTERIM CHIEF EXECUTIVE	D – F	Interim Chief Executive	10.24am – 10.44am
8.	REPORT FROM THE MEDICAL DIRECTOR	G (to follow)	Medical Director	10.44am – 11.04am
9.	REPORT FROM THE ACTING DIRECTOR OF ESTATES AND FACILITIES	H	Acting Director of Estates and Facilities	11.04am – 11.14am
10.	CONFIDENTIAL TRUST BOARD BULLETIN	I	-	-

11.	REPORTS FROM BOARD COMMITTEES			11.14am to 11.25am
11.1	FINANCE AND PERFORMANCE COMMITTEE Confidential Minutes of the 26 September 2012 meeting. Finance and Performance Committee Chair to report verbally on the 24 October 2012 meeting. <i>For noting and endorsement of any recommendations</i>	J	Finance and Performance Committee Chair	
11.2	GOVERNANCE AND RISK MANAGEMENT COMMITTEE Confidential Minutes of the 24 September 2012 meeting. GRMC Chair to report verbally on the 22 October 2012 meeting. <i>For noting and endorsement of any recommendations</i>	K	GRMC Chair	
11.3	REMUNERATION COMMITTEE Confidential Minutes of the 19 September and 27 September 2012 meetings. <i>For noting and endorsement of any recommendations</i>	L & L1	Remuneration Committee Chairman	
12.	CORPORATE TRUSTEE BUSINESS			11.25am – 11.27am
12.1	CHARITABLE FUNDS COMMITTEE Confidential Minutes of the 14 September 2012 meeting. <i>For noting and endorsement of any recommendations</i>	M	Charitable Funds Committee Chair	
13.	ANY OTHER BUSINESS	-	Chairman	11.27am – 11.30am
<i>comfort break prior to commencing the public section of the meeting 11.30am to 11.45am</i>				
14.	DECLARATION OF INTERESTS	-	Chairman	-
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
15.	CHAIRMAN'S ANNOUNCEMENTS	-	Chairman	11.45am – 11.47am
16.	MINUTES			11.47am – 11.49am
	Minutes of the 27 September 2012 meeting. <i>For approval</i>	N	Chairman	11.49am – 11.51am
17.	MATTERS ARISING			11.51am – 11.53am
	Matters arising from the 27 September 2012 meeting. <i>For approval</i>	N1	Chairman	
18.	LLR WINTER PLANNING 2012 <i>For assurance.</i> Representatives from LLR PCT Cluster and CCGs, Local Authorities and UHL will make a presentation on this item.	presentation	Chief Nurse/Deputy Chief Executive	11.53am – 12.13pm

19.	MONTHLY REPORT FROM THE INTERIM CHIEF EXECUTIVE – OCTOBER 2012 UPDATE <i>For discussion</i>	O	Interim Chief Executive	12.13pm – 12.15pm
20.	QUALITY AND SAFETY			
20.1	PATIENT STORY <i>For assurance</i>	P (to follow)	Chief Nurse/Deputy Chief Executive	12.15pm – 12.35pm
20.2	SAFE AND SUSTAINABLE – PAEDIATRIC CARDIAC SURGERY SERVICES – CLINICAL CASE UPDATE <i>For assurance</i>	Q (to follow)	Medical Director	12.35pm – 12.45pm
20.3	EMERGENCY CARE MONTHLY UPDATE <i>For assurance.</i>	R (to follow)	Chief Nurse and Deputy Chief Executive	12.45pm – 12.55pm
20.4	FT UPDATE <i>For assurance</i>	S	Interim Chief Executive	12.55pm – 1.05pm
20.5	MONTH 6 QUALITY AND PERFORMANCE REPORT INCLUDING THE PROVIDER MANAGEMENT REGIME RETURN <i>For assurance and approval of the PMR return</i>	T – W	Executive Directors	1.05pm – 1.35pm
20.5.1	Consideration of this item will be structured as follows:- The Non-Executive Director Chairs of the GRMC and Finance and Performance Committee will be invited to comment verbally on the month 6 position, as considered at their meetings on 22 and 24 October 2012 respectively. Minutes of their Committee meetings held on 24 and 26 September 2012 respectively are also attached for noting and endorsement of any recommendations, as are the Minutes of the 17 September 2012 Workforce and Organisational Development Committee.		GRMC, Finance and Performance Committee, Workforce and Organisational Development Committee Non-Executive Director Chairs	
20.5.2	Lead Executive Directors (Chief Nurse and Deputy Chief Executive, Medical Director, Director of Human Resources and Director of Finance and Business Services) will then be invited to comment on their respective sections of the month 6 report.		Executive Directors	
20.5.3	All Trust Board members will then be invited to make any further comments/queries on the month 6 report.		All Trust Board members	
20.5.4	Interim Chief Executive will invite the Trust Board to consider and approve the Provider Management Regime return, as contained within the month 6 quality and performance report.		Interim Chief Executive	
20.6	2012-13 FINANCIAL RECOVERY UPDATE <i>For assurance</i>	X (to follow)	Director of Finance and Business Services	1.35pm – 1.45pm
20.7	LOCAL STAFF POLLING RESULTS <i>For assurance</i>	Y	Director of Human Resources	1.45pm – 1.55pm

21.	RISK			
21.1	STRATEGIC RISK REGISTER/BOARD ASSURANCE FRAMEWORK – UPDATE <i>For discussion and assurance</i>	Z (to follow)	Medical Director	1.55pm – 2.10pm
22.	REPORTS FROM BOARD COMMITTEES			2.10pm – 2.15pm
22.1	AUDIT COMMITTEE No meeting scheduled until 13 November 2012.	-	-	
22.2	RESEARCH AND DEVELOPMENT COMMITTEE Research and Development Committee Chair to report verbally on the 8 October 2012 meeting. The Minutes will be presented to the November 2012 meeting. <i>For noting and endorsement of any recommendations</i>	AA	Research and Development Committee Chair	
23.	CORPORATE TRUSTEE BUSINESS			2.15pm – 2.20pm
23.1	CHARITABLE FUNDS COMMITTEE Minutes of the 14 September 2012 meeting. <i>For noting and endorsement (as Corporate Trustee) of any recommendations</i>	BB	Charitable Funds Committee Chair	
24.	TRUST BOARD BULLETIN – OCTOBER 2012 <i>For noting</i>	CC	-	-
25.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING	-	Chairman	2.20pm – 2.40pm
26.	ANY OTHER BUSINESS	-	Chairman	2.40pm – 2.45pm
27.	DATE OF NEXT MEETING			
	Thursday 29 November 2012 from 10am (Rooms A & B, Clinical Education Centre, Leicester General Hospital)	-		

Helen Stokes
Senior Trust Administrator